

28th ANNUAL KETCHUM ARTS FESTIVAL (2026) APPLICATION

You are required to sign the Ketchum Arts Festival Rules at check in. Please go online to www.KetchumArtsFestival.com and preview the Festival Rules now.

Important: No Going out of business sales and no 3D printed items for sale.

Important: if you have changed your genre of art, you must be re-juried. Guest artists with jewelry will probably not be accepted due to so many local jewelers. This includes, for example, ceramicists with jewelry or glass artists with jewelry. Please contact us if you have questions about this.

Important: Registered vendors may not lend, share, or sell their space, or a portion of their booth space, to any one not officially registered as a vendor for the fair.

Application Instructions: Mail completed application to PO Box 3849, Ketchum, ID 83340. Include any required images on a thumb drive. Include certificate of residency and process statement if they apply. All forms are available at www.KetchumArtsFestival/participantinfo, where you may also make an online payment instead of sending a check. No application is complete until payment is received.

SECTION 1: APPLICANT CATEGORIES

- **BLAINE COUNTY LOCALS** This festival is primarily for Blaine County, Idaho, residents. You must submit proof of residency with your application the first time you apply.
- **FORMER LOCALS:** You are a Former Local if you lived in Blaine County and participated in Ketchum Arts Festivals while you lived here. If you miss 2 years in a row, you lose this status. Former Locals are not juried. We have records of past participants so no proof is necessary.
- **IDAHO GUEST ARTISTS:** Artists are considered Idaho Guest Artists if they are Idaho artists who do not reside in Blaine County, and don't qualify as Former Locals. Idaho Guest Artists are selected in order to round out media categories. Past participation is not a guarantee of selection. Guest artists are juried*** and must submit images for jurying. To see if you qualify to **opt out of jurying**, go to *** at end of application.

SECTION 2: ARTIST APPLICATION (Note: for a shared single booth, each artist fills out this form then mail them together with one payment. Please note at the top: "shared booth with (add person's name)". Wanting a shared double booth? Sign up for 2 singles and ask to be next to each other.)

Contact information (* Starred items are required):

*Name (or contact name for business) _____

*Business Name, if applicable _____

*Mailing address _____

*City, State, Zip code _____

*Phone number with area code _____ - _____ - _____

*Email address for us to contact you: _____

Facebook/Instagram _____ Website _____

Festival Guide Listing:**

Your listing will include your name, business name (if applicable), city and state, art medium and **only one** form of contact information. If you do not mark one, we will use your phone number, so **mark the ONE contact method you want listed** in the Guide.

*Mark ONE: email website phone Facebook Instagram

*Medium: Describe your work in **40 characters or less (including spaces and using & in place of the word “and”)**, for the Festival Guide. Example: Hand thrown & painted ceramic vessels. We reserve the right to edit your description.

*Idaho Seller's Permit Number (Idaho sales tax) _____

Leave blank if you do not have a Seller's Permit. At check in, you will be given a web address to pay your tax and an event number.

*City of Sun Valley Tax Permit Number _____

Leave blank for now if you do not have a Seller's Permit but **you must get a permit and email us the number.** The web address to apply <https://sunvalleyidaho.gov/optiontax>
Go to bottom left of page and click on Local Option Tax Permit Application. You will not be allowed to check in otherwise.

SECTION 3: BOOTH LOCATION REQUEST

Any returning artist submitting a complete application postmarked on or before March 15 may request their booth from 2025. We will try to satisfy requests.

_____ **Yes, I would like the same booth(s) as 2025 (last summer).**

OTHER BOOTH REQUESTS:

See www.ketchumartsfestival.com/ParticipantInfo, for a map of the most recent layout. Your art medium is taken into consideration in assigning booths to avoid repeats close together. Postmark date is also taken into consideration. (We'll do our best on your requests, but no guarantees.)

Booth numbers requested, listed in order of preference:

Requests (like “put me next to so and so”, “face east” etc), listed in preference order

SECTION 4: IMAGE SUBMISSION GUIDELINES

- **Returning Blaine County Residents and Returning Former Locals** are not required to submit an image for jurying but you must submit one image to go in the Festival Guide or else indicate that we should use last year’s image. Please read the image requirements.
- **New Blaine County resident artists:** Submit one image of artwork. Although you will not be juried for entry, we do look at your image and your process statement to make sure your items are handmade. This image will also be used in the Guide.
- **Idaho Guest Artist:** Submit five images of artwork and one of booth. Guest artists are juried and must submit images to be considered (however, see note***). Please indicate which image should be used in the guide.

IMAGE REQUIREMENTS:

- Include all required images for your category with your application. Please be sure to label the thumb drive with your name. We will not accept photo prints or images sent by email. This thumb drive will be available for you to collect at set up.
- The optimal Festival Guide image is a close up of your work, excluding people unless your art is wearable, excluding a busy background and excluding your name. An image of a bunch of small items does not show up well. Remember the published image will only be 1”X1”. We reserve the right to ask you for a different image.
- Image format:
 - We will only accept file types .jpg or .gif.
 - Resolution at least 200 dpi, but 300 dpi is much better.
 - Minimum dimensions: 1000 pixels on the shortest side.
 - Aspect ratio: **square images are the best for the Guide**. Do not send images that are filled in with black to make rectangles into squares. Rectangular images are fine, but please no skinnier than a 4 X 6 (or 6 X 4) aspect ratio. In other words, if your picture is about half as wide as it is tall (or vice versa), that is too skinny. A square image = more real estate in the guide for you.
- If you are confused about what this all means, please email lisahortonjewelry@gmail.com for clarification ONLY about images.

SECTION 5: CHECKLIST FOR A COMPLETE APPLICATION

An application is incomplete, regardless of postmark, unless the following are included:

1. **APPLICATION FEE**, non-refundable

___ \$35.00 for single booth (one artist) or double booth (one artist) or **\$70 for applications postmarked after March 15**.**

___ \$70.00 for shared single booth (two artists) or **\$140 for shared single booth, applications postmarked after March 15**.**

2. **BOOTH FEE**, fully refundable before May 1. Not refundable on or after May 1.

___ \$300 for single 10'X10' booth, one artist or **\$350 postmarked after March 15****
___ \$400 for single 10'X10' booth, two artists or **\$450 postmarked after March 15****
___ \$500 for double booth 10'x20', one artist or **\$550 postmarked after March 15**** Note:
Two artists wishing to share a double booth should purchase two single booths and request adjacent booths in the Booth Request section.

Payment methods: We accept checks and credit cards. Make checks payable to Ketchum Arts Festival. Checks cannot be held for later deposit. Artists sharing a single booth should combine payment into one check. Make a credit card payment at www.KetchumArtsFestival.com/participantinfo (application fee and booth fee are combined into one amount). Convenience fee applies. **Full payment must be received before your application is considered complete.** Initial one of these:

___ I have paid booth fee plus application fee (and late fee if applicable) by credit card on the website.

___ I enclose a check for full payment of booth fee plus application fee. (and late fee if applicable).

3. IMAGE SUBMISSION:

___ I am enclosing a labelled thumb drive with image(s) with this application because I am sending a **NEW** image for the Festival Guide this year or I am applying as a guest artist. Guest artist: include jurying images and indicate which one for the Festival Guide.

OR ___ Please use last year's image.

4. PROCESS QUESTIONNAIRE Find forms 4 and 5 at www.ketchumartsfestival.com/ParticipantInfo.

___ I am a new artist and I am enclosing a process questionnaire.

___ I am a returning artist and have submitted this in the past.

5. CERTIFICATE OF RESIDENCY

___ I am applying as a new **LOCAL** artist (See definitions above in Section 1) and I am including a certificate of residency with my application..

___ I am not applying as a new **LOCAL** artist.

SECTION 6: ACCEPTANCE AND OTHER COMMUNICATIONS

- You will receive an invoice marked **PAID** by email, which also constitutes acceptance for Local and Former Local artists. Guest Artists will be further notified the results of jurying, which constitutes their acceptance, around April 15 (for March 15 application deadline) or later (for later postmarks).
- Booth assignments will be emailed out close to festival dates.
- In May, you will receive by email an opportunity to proofread your guide listing.

*These contact items are required.

****The Festival Guide is a widely distributed guide to Ketchum Arts Festival and serves as a reference to help customers find you at the fair as well as contact you later. Artists applying on or before March 15 are guaranteed a spot in the Guide. Those applying later will receive remaining slots in order of postmark but are not guaranteed a Guide listing.**

***** Jurying of Idaho Guest Artists. The first jurying is done in early April of all the applications received to date. Later-applying artists are juried as applications are received, so your best deal is to apply by March 15 so that you not only get into the first round of jurying but also are guaranteed a spot in the Guide (if you are invited to participate). Those not invited will be refunded the booth fee, but not the application fee. Please note: if you have participated as an Idaho Guest Artist for two consecutive years, you can opt out of jurying. In that case, send only one new image that you want used in the Festival Guide. **If you fit these criteria and want to opt out of jurying, read and initial below:****

Returning Idaho Guest Artists: Write your initials below to certify that you have been a Ketchum Arts Festival Idaho Guest Artist for the last two consecutive years (2024 and 2025) and that you want to opt out of jurying for 2026. _____.

For more information:

Phone 208.913.9259 (leave a message please)

Email: info@ketchumartsfestival.com

www.KetchumArtsFestival.com

Facebook/KetchumArtsFestival (please follow us!)

Instagram/KetchumArtsFestival

Mailing: PO Box 3849, Ketchum, ID 83340